

<b>Sit-In ATVs – Tracked or Multi Wheeled</b>		<b>CLVA03X (novices) CLVA04X (experienced)</b>
<b>Course objectives</b>	<p><b>To enable candidates to:</b></p> <ul style="list-style-type: none"> <li>• comply with legal requirements with an emphasis on Safe Practice</li> <li>• identify the risks associated with using a sit-in ATV</li> <li>• select and use appropriate P.P.E.</li> <li>• understand the main causes of accidents</li> <li>• identify the controls and components</li> <li>• understand the function of all instruments</li> <li>• carry out daily checks as indicated in the Operator's Manual</li> <li>• carry out appropriate pre-start checks</li> <li>• identify and report any faults</li> <li>• start up and drive over a variety of terrain and ground conditions</li> <li>• carry out a 'Failed Hill' climb (full course only)</li> <li>• carry out a Risk Assessment and plan the route</li> <li>• operate the Sit-in ATV safely on a variety of slopes and terrain (full course only)</li> <li>• identify loading/towing capacities</li> <li>• drive with loads and trailed equipment (full course)</li> <li>• load and secure for transport on the road (if appropriate)</li> <li>• understand legal and practical requirements for travelling on the public road</li> <li>• identify track profile and weight transfer</li> <li>• load and unload machine from trailer/lorry</li> </ul>	
<b>Who the course is for</b>	<ul style="list-style-type: none"> <li>• This course is for any person who uses, or will be using, an all terrain vehicle that is tracked or multi-wheeled. This would include novices and experienced operators who require their skills up-dating, with certification.</li> </ul>	
<b>Duration/format</b>	<ul style="list-style-type: none"> <li>• CLVA03X - Two days (2 machines)</li> <li>• CLVA04X - One day</li> </ul>	
<b>Instructor/candidate ratio</b>	<ul style="list-style-type: none"> <li>• CLVA03X <b>Max:</b> 1:4</li> <li>• CLVA04X <b>Max:</b> 1:3</li> </ul>	
<b>Course content</b>	<p>This course is modular with four basic sections.</p> <ul style="list-style-type: none"> <li>• Machine knowledge</li> <li>• Pre-start checks</li> <li>• Safe procedures and observations</li> <li>• Safe operations – level ground</li> </ul> <p>Additional operational sections are as follows:</p> <ul style="list-style-type: none"> <li>• Rough terrain</li> <li>• Carrying loads</li> <li>• Trailed equipment</li> </ul> <p><b>Full certification</b> requires all modules to be completed</p>	

<b>Facilities/ equipment required:</b>	<b>Organiser</b> Flip board, stand, pens Suitable fire extinguisher One serviceable ATV per 2 candidates suitable for course, with manufacturer's instruction manual Selection of equipment appropriate for the client's needs Suitable robust loads for ATVs Maintenance materials and equipment - see Instructor Cones or similar for marking practice area Facilities for tea/coffee For each candidate: <ul style="list-style-type: none"> <li>• pen</li> <li>• label badge</li> </ul>	<b>Instructor</b> Prepared flip chart pages Copy of HSE 'Recommendation on Loadings'  Examples/photographs of worn or damaged parts Work helmets (if appropriate) Overalls, protective clothing and boots Eye protection Steel tape measure – 3m Comprehensive tool kit Instructor to advise course organisers to provide a suitable site for riding practice with variable surfaces and sloping land Models of machine/ slope & level indicator	<u>Candidate</u> Work helmets (if appropriate) Overalls, protective clothing and boots Eye protection
<b>Venue</b>	Liaise with Instructor for suitable site for driving practice A warm, well lit building with space for all machinery to be worked on, and seating Washroom and toilet facilities		
<b>Publications included in package</b>	Candidates Workbook Candidates Question Paper Operators' Assessment Sheets - for Instructor's use HSE Information Sheet – Safe use of ATVs in agriculture and forestry		

<b>National Occupational Standards</b>	Lantra Awards has identified the relationship between the key content of its provision and National Occupational Standards (NOS).		
	These standards describe the skills, knowledge and understanding needed to undertake a particular task or job to a nationally recognised level of competence.		
	This course relates to the following:		
	<b>National Occupational Standards</b>	<b>NOS Unit</b>	<b>NOS Unit Title</b>
	Land-based Operations (Jan 2002)	CU8	Transport supplies of physical resources within the work area
	Land-based Operations (Jan 2002)	CU12	Prepare and operate a power vehicle
	Land-based Operations (Jan 2002)	CU17	Assist with the maintenance of equipment
	Land Based Service Engineering (Jan 2002)	LBSE1	Contribute to Health and Safety
	Land Based Service Engineering (Jan 2002)	LBSE2	Move loads
	Land Based Service Engineering (Jan 2002)	LBSE6	Maintain the work area
	Land Based Service Engineering (Jan 2002)	LBSE8	Maintain the condition of tractors and machinery
	Land Based Service Engineering (Jan 2002)	LBSE9	Maintain health and safety in the work environment
	Amenity Horticulture (Jul 2007)	L1	Site preparation
	Amenity Horticulture (Jul 2007)	L27	Use and maintain equipment and machines
	Amenity Horticulture (Jul 2007)	CU28	Prepare for and maintain equipment and machines
	Driving Goods Vehicles (Oct 2003)	DGV6	Completing pre-driving preparations
	Driving Goods Vehicles (Oct 2003)	DGV10	Driving the vehicle on public roads
Driving Goods Vehicles (Oct 2003)	DGV13	Driving the vehicle safely and efficiently on public roads	
Common Unit	CU2	Monitor and maintain health and safety	
This course will also relate to job roles identified on the Online Competence Framework, <a href="http://www.ruralslp.co.uk">www.ruralslp.co.uk</a>			